



Parks and Recreation Commission

Date: Wednesday, July 15, 2015, 6:00 PM
 Place: Covington City Hall, Council Chambers
 16720 SE 271st Street, Covington, Washington

Meeting Agenda

ROLL CALL		<u>Minutes</u>	<u>End Time</u>
Chair Laura Morrissey, Vice-Chair Bryan Higgins, Conni Elliott, Lisa Knapton, Troy McIntyre, Steve Pand, Zbigniew Tomalik	Laura Morrissey	0	6:00
EXCUSED/UNEXCUSED ABSENCES	Laura Morrissey	1	6:01
APPROVAL OF AGENDA	Laura Morrissey	1	6:02
APPROVAL OF MINUTES	Laura Morrissey	3	6:05
PUBLIC COMMENT	Laura Morrissey	5	6:10
NEW BUSINESS			
1. PROS Plan Survey Result Review*	Angie Feser	60	7:10
2. Covington Community Park, Phase 2 Update*	Angie Feser	10	7:20
3. Parks and Recreation Priorities Advisory Committee (PRePAC) Update	Scott Thomas	10	7:30
STAFF REPORT (Covington Days booth; Playground Workshop, July 29 th ; SoCo Park; Budget update* Volunteer Appreciation Event, Thursday, July 30 th ; State of the City,- Thursday, September 17 th)	Angie Feser/ Scott Thomas	10	7:40
GOOD OF THE ORDER			
- Review next agenda	All	10	7:50
- 2 nd Quarter Time Sheets*			
ADJOURNMENT	Laura Morrissey	0	7:50
Estimated Meeting Time: <u>1</u> hour(s), <u>50</u> minutes			

*Handout materials

Any person requiring a disability accommodation should contact the City at least 24 hours in advance for more information. For TDD relay service please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 480-2400.

Covington Parks and Recreation Commission

Extended Agenda

Aquatics
Park Maintenance
Recreation
Not a Regular
Meeting Date

Saturday/Sunday July 18th/19th

Covington Days – PROS Plan Booth

Wednesday, August 19th

- Report on Recreation and Entertainment: Classes, Covington Days, Summer Concert Series, KidsFest! (Info from Pat, presented by Scott)

Wednesday, September 16th

- PROS Plan Update Review #1, Draft Plan
- 3rd Qtr Commissioner Volunteer Hours

❖ * * Thursday, September 17th * *

- *State of the City Address by Mayor and CM*
- *Joint Council-Commissions Meeting*

❖ Tuesday, October 13, City Manager's Budget Message to Council, Preliminary Budget Available to the public

Wednesday, October 21st

- *Recreation Update (Pat Patterson)*
- Budget Message Review and Comment
- SOTC-JCCM Review and Comment
- Commission Terms

❖ Tuesday, October 27, 2015, first public hearing on revenue sources including consideration of possible increases in the property tax

❖ Saturday, October 31, 2015, 8A-12N (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers (always last Saturday)

❖ Tuesday, November 24, 2015, second public hearing, property tax levy set.

❖ Tuesday, December 8, 2015, Consider Adopting the Operating and Capital Budgets

Wednesday, December 16, 2015

- PROS Plan Update Review #2, Preliminary Plan
- *Park Planning Update*

❖ * * Tuesday, January 12, 2016 * *

- *Council Interview Commission Applicants*

Wednesday, January 13, 2016

- ?Retiring Commissioner Appreciation?
- Department and Commission Work Plans, this year
- "Tree Board" Work Plan
- Plan for Earth Day – Sunday, April 24th
- Plan for Arbor Day
- 4th Qtr Commissioner Volunteer Hours

• * * Tuesday, January 26, 2016 * *

Council Interview Commission Applicants

❖ Saturday, January 30, 2016, City Council Summit

Wednesday, February 10th

- Department and Commission Work Plans, this year

Wednesday, March 9th

- Plan for Arbor Day – Wednesday (state) or Friday (national)
- Plan for Earth Day (Friday, April 22)
- Plan for Joint Meeting with City Council

Wednesday, April 13th

- Annual Park Maintenance Costs
- Annual PROS Plan Review, what next?
- CIP Work Plan for Next Year
- Divisions Work Plans for Next Year
- Plan for Joint Meeting with City Council
- Plan for Park Tour (June Meeting)
- 1st Qtr Commissioner Volunteer Hours

❖ *Earth/Arbor Day Celebration: April ##*

* * Tuesday, April ##th, 2016 * *

- ❖ *PRC Chair accept Arbor Day and National Aquatic Month proclamations*

Wednesday, May 11th (@ Aquatic Center for National Water Safety Month)

- Aquatics Update (Rachel Bahl)
- CIP Work Plan for Next Year
- Divisions Work Plans for Next Year
- Plan For Parks & Recreation Month (July)
- Debrief Earth-Arbor Days
- ❖ National Water Safety Month

Wednesday, June 8th (Start at the Shop?)

- Annual Park Tour
- Park Maintenance Update (Ross)
- Parks Capital Improvement Program (CIP) Review

❖ * * Tuesday, June 14th, 6 PM * *

- Annual Joint Meeting with City Council
- What topic(s)?

Wednesday, July 13th

- Parks & Recreation Decision Card List
- Plan for State of the City and Joint Council-Commission Meeting
- 2nd Qtr Commissioner Volunteer Hours
- ❖ Parks & Recreation Month